

**MINUTES: SVUMC BUILDING COMMITTEE MEETING 11/18/2019**

A meeting of the SVUMC Building Committee was conducted on 11/18/2019 @ 4:00PM @ S-1 SVUMC

In attendance were-

**Committee Members:** (\*Indicates Present)

Ms. Yvonne Bell ()

Mr. David Lupton (\*)

Ms. Tracy McIver (\*)

Mr. M. Meyer (\*)

Mr. Pat Moreland (\*)

Ms. Gena Muehlstein (\*)

Mr. Rick Stinnett ()

Mr. Steve Van Hoozer (\*) (Chairman)

Mr. David White (\*)

Mr. Stan Whites (Pastor) ()

**Guests:**

() Mr. R. Pinson: *Lee Lewis Inc*

(\*) Mr. R. Ripple: *Lee Lewis Inc*

() Mr. M. McGuffin: *Lee Lewis Inc*

(\*) Mr. C. Kinney: *KFW Architect*

(\*) Mr. J. Havlak: *KFW Architect*

**Meeting Notes:**

The meeting was opened at 4:00 PM with a prayer by Mr. S. Van Hoozer (Chairman).

**1. PROJECT SCHEDULE**

The overall macro project schedule remains the same and is as follows:

- Occupancy for Building "C" (Children's Wing)- July 2020
- Occupancy for Building "A" (Church Offices)- August 2020
- Completion of Phase II of the project, the Narthex Renovation and remodel of existing offices- TBD, pending completion of the Architect's plans.

## 2. CONSTRUCTION UPDATE & PROCEDURES

Mr. R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date.

### In Summary:

- Overall the project remains on schedule. There have been no weather or construction delay days.
- There have been no additional charges to the Owner's Contingency Fund.
- There are no open RFIs (Requests for Information).

#### a. New Children's Wing (Building "C")

- The structural steel for Building "C" was delivered on site as scheduled (11/18).
- All steel joists and other light steel members for the project were delivered on site as scheduled with the structural steel.
- The crane (which is required for the steel erection) is on site.
- Trenches have been backfilled and compacted to allow the crane access in the vicinity of the slab so that it will be in position to move the steel members where required.
- Steel erection is scheduled to begin this week.

**NOTE:** The steel erection began 11/20. By the end of the day, all columns were erected, and the connection of the top steel was begun.

#### b. Administrative Building (Building "A")

- The pour for the slab was successfully completed on November 4<sup>th</sup>, curing completed and the forms have been removed.
- Trenching for storm water drainage piping is ongoing.
- Electrical utilities are being installed from Building "A" toward the Narthex to be used in Phase II of the project (Narthex Renovation).
- The structural steel for building "A" is scheduled to be delivered 11/19 (the steel joists & light steel members are on site).

**NOTE:** The steel was delivered as scheduled.

- Steel erection for Building “A” will begin after the structural steel and joists are emplaced for Building “C” and the crane is no longer needed for that building.

**NOTE:** The erection of the structural steel began the week of 11/25<sup>th</sup>

c. Site Work & Utilities

- Work on the General Site work (prep for Parking etc.), and utility work (Trenching etc.) is ongoing.

**NOTE:** Significant progress has been made in the vicinity of Building “A”. Many of the trenches have been backfilled and compacted and grade work has been completed.

- Work is ongoing for the parking at the rear of the church (East Side). The grading and compaction of the base course is completed.
- Forming for the gutters and curbing is ongoing.
- Concrete for the project is scheduled for the week of 11/18.

**NOTE:** Concrete work began on 11/20.

- Paving of the parking lot is scheduled to begin in December.

**3. ARCHITECTS REPORT, (KFW ARCHITECTS)**

- Work is continuing for Phase II of the project (Narthex Renovation and remodel of existing offices).
- Abatement bids for the remodel of the existing offices are in process. It is anticipated to have them in January 2020.

**4. PLAY SLAB DISCUSSIONS**

- Mr. Van Hoozer (Chairman) presented a conceptual drawing of the proposed sunshade structure to be used for the Slab.
- At the previous Team Meeting, (11/04), discussions were held on a proposal to enlarge the existing design of the Play Slab by 400 FT<sup>2</sup> for a proposed cost of approximately \$3,200, which would be covered by the anticipated cost savings for the Shade Structure.
- The team voted to accept this change and the proposed sunshade.

**5. QUESTIONS/ CONCERNS**

There were no major questions or concerns raised in the general discussions.

After the meeting, Mr. S. Van Hoozer conducted a walk-through of the job site, including; Building "A", Building "C" and the Play Slab, with the Team.

**6. TIMING AND UPCOMING EVENTS**

- As listed above.
- The next team Meeting: 12/02/2019

The Meeting was adjourned at 4:45PM with a prayer by Ms. G. Muehlstein.

Prepared by Patrick Moreland (12/01/2019)