

MINUTES: SVUMC BUILDING COMMITTEE MEETING 9/17/2018

A meeting of the SVUMC Building Committee was conducted on 9/17/2018 @ 4:00PM in the Mary Martha Room

In attendance were-

Committee Members: (* Indicates Present)

Ms. Yvonne Bell (*)

Mr. David Lupton (*)

Ms. Tracy McIver (*)

Mr. Mike Meyer (*)

Mr. Pat Moreland (*)

Ms. Gena Muehlstein (*)

Mr. Rick Stinnett (*)

Mr. Steve Van Hoozer (Chairman) (*)

Mr. David White (*)

Mr. Stan Whites (Pastor) (*)

Guests:

Mr. Bill Holubec

(Columbarium Committee)

Meeting Notes:

The meeting was opened at 4:00 PM by Pastor Stan Whites, with a prayer.

1. REVIEW OF THE NEW CHILDREN'S EDUCATION WING DESIGN

The Team reviewed a plan drawing supplied by *Kinney Franke Architects*. This was a detailed drawing of the markup proposal provided by Mr. S. Van Hoozer at the 8/27 meeting, which was accepted by the Team.

This proposed layout best addresses all the issues that have been discussed on the design of the Children's Education Wing during the last few meetings.

It utilizes the existing Children's Building and adds new construction in the general area now occupied by the Barracks Buildings (which are to be removed).

This design will place the main entrance of the building (both existing and new construction), in a central area with access control/safety features agreed to in the 8/27 meeting (with Sgt Wike, SAPD). It provides the best balance of safety and administrative control for the Children's Education Facility.

2. REVIEW OF CMAR CONTRACTOR PROPOSALS AND INTERVIEWS

- Contractor bids were received from four of the five contractors who expressed interest in the project and attended the Site Visit (See **Update** in Meeting Minutes 8/27).
- The two Contractors, whose proposals best met our needs, were interviewed by the Team at the 9/11 meeting. (See **Update** referenced above).
- The Church Council has given Mr. S. Van Hoozer (Chairman) the authorization to award the CMAR contract to the Company which best meets the needs of the project and is selected by the Team.

3. SELECTION OF CONTRACTOR FOR CMAR

The Team reviewed the procedure and results of the interview process (See **Update** referenced above). All Team members who were present at this meeting were given an opportunity to give their impressions of the ability of the two Contractors to meet the requirements of the project.

Based on this discussion, the Team unanimously agreed to, and voted on, a motion to award the contract to **Lee Lewis Construction Inc.**

Although both Contractors were qualified and competitive in price, the Team agreed that **Lee Lewis Construction Inc** offered more on-site supervision and better technology to control the project.

4. REVIEW OF THE COLUMBARIUM LAYOUT

The Team followed up the review of the proposed design of the Columbarium which was done during the 8/27 Meeting. At this Meeting the team did a walkthrough of the proposed area and discussed the layout provided by Ms. Y. Bell (*Yvonne Ezell Designs, 4/27/2017*).

In addition, Ms. Bell supplied excellent 3D drawings of her proposal prior to this meeting (9/17) which were also reviewed.

Mr. B. Holubec from the Columbarium Design Team was invited to review the original proposal and vision of that Team.

These design proposals were discussed at length by the Team and Mr. Holubec.

The Discussions included:

- Layout and number of “Niches” to be included in the designs
- Design of “Niches” and potential vendors
- Materials to be used
- Feasibility of a close circuit water system in the central monument
- Location and material of walls & fences
- Comparison of the proposed designs with other equivalent facilities in town
- Potential for future expansion

5. PROJECT PRESENTATION TO CONGREGATION

There is an additional “*First Impression Meeting*” with the Congregation scheduled for 9/22-23/18 after the Saturday service and between the Sunday morning services.

The purpose of the meetings is to review the refinements to the project plan that have occurred in the past few months with the Congregation, prior to the Kick Off of the Capital Campaign scheduled for the first part of October.

6. FINANCES

The Capital campaign is scheduled to begin October 5th. Preparations for the Campaign are ongoing.

7. TIMING & UPCOMING EVENTS

- The next team meeting will be Sept 24th @ 4PM, Room S-1.
- Church Conference review of the project will be conducted in November 2018
- The Architect (Kinney Franke) will continue to provide detailed drawings so the Contractor can begin to provide detailed plans for the project.

The Meeting was adjourned at 5:00PM with a prayer from Mr. D White.

Prepared by Patrick Moreland

9/18/2018

UPDATE FROM THE CMAR SELCTION PROCESS

On 9/18, Mr. Van Hoozer informed the Team that **Lee Lewis Construction Inc** had been notified that their bid proposal for the project was accepted and that they were pleased to be our contractor of choice. They will now provide us a contract to be reviewed by our attorney(s).

They will also provide an initial estimate for the project cost by Friday of this week (9/21).

An email was sent to Mr. Alan White from **Mid-Tex** expressing our thanks for participating in the bid process.

