

MINUTES: SVUMC BUILDING COMMITTEE MEETING 9/15/2020

A meeting of the SVUMC Building Committee was conducted on 9/15/2020 @ 4:00PM @ Room 106, Life Center SVUMC

In attendance were-

Committee Members: (*Indicates Present)

Ms. Yvonne Bell ()

Mr. David Lupton (*)

Ms. Tracy McIver (*)

Mr. Mike Meyer (*)

Mr. Pat Moreland (*)

Ms. Gena Peel (*)

Mr. Rick Stinnett (*)

Mr. Steve Van Hoozer (*) (Chairman)

Mr. David White (*)

Mr. Stan Whites (Pastor) (*)

Guests:

(*) Mr. R. Pinson: *Lee Lewis Inc*

(*) Mr. R. Ripple: *Lee Lewis Inc*

(*) Mr. M. McGuffin: *Lee Lewis Inc*

(*) Mr. Craig Kinney: *KFW Architect*

(*) Ms. Terri Welch: *Blue Door Staging*

(*) Ms. Sherri Tipton: *Blue Door Staging*

Meeting Notes:

The meeting was opened at 4:00 PM with a Prayer by Mr. Stan Whites (Pastor).

NOTE 1: This was only the ninth Team Meeting conducted since 3/09/20 due to Covid-19 concerns. Due to the pace of the project, bi-weekly meetings have been reinstated.

NOTE 2: Precautions like maintaining social distancing & PPE were used during the meeting, subsequent walkthrough and follow up meeting with *Blue Door Staging*.

1. PROJECT SCHEDULE

The macro project schedule remains generally the same and is as follows:

- **Building "C" (Children's Wing)**- Is complete and has been in use since the beginning of the school year, September 9th.

- **Building “A” (Church Offices)**- Is complete and has been in use since June 22nd.
- **Phase II of the project, the Narthex Renovation (Building “D”)** is ongoing and scheduled to be completed in Q4, 2020.
- **Remodeling of the Old Office Complex**- Planning and Preparation is ongoing. Timing- TBD

2. CONSTRUCTION UPDATE & PROCEDURES

Messrs. M. McGuffin, R. Pinson & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date and projected milestones.

In Summary:

- Overall, the project remains on schedule. There have been twenty-one weather delay days and no construction delay days.
- There were two items for the *Owner’s Contingency Fund* associated with **FROC #5**, that were reviewed and approved by the Team.
- **PCO#39/ RFP#21**: *Narthex Site* (construction discount) was a credit that was applied to the *Owner’s Contingency Fund*.
- **PCO#40/ RFP#22**: *Narthex Flooring* (extend the new flooring from the Narthex to the entrance of the Sanctuary) was a charge that was approved and will be applied to the *Owner’s Contingency Fund*.
- There was a third PCO (**PCO#38/ RFP#20**) *remodel Bathrooms and modify Music Room Wall*, was not approved pending review of the bid.
- There are no open RFIs (Requests for Information).

NOTE 1: All projected project dates are based on the best available information at the time. The dates may be affected by a variety of factors such as: Weather, Availability of Materials, Equipment & Labor, Completion of Precedent Tasks, etc.

● **BUILDING “D” (NARTHEX REMODEL)/ PLAYSLAB**

- **Exterior Framing-** Complete.
- **Exterior Sheathing-** Complete.
- **Roofing-** 95% Complete. Estimated Completion: End September- 1st Part October.
- **Overhead MEP-** 95% Complete.
- **Masonry (exterior)-** Complete.
- **Interior Framing-** Complete.
- **In Wall MEP-** Complete.
- **Interior Framing-** 40% Complete. Estimated Completion: 1st part October.
- The Fire Protection Plan for Sanctuary is being developed. The bid for the installation of the piping (**PCO#29/ RFP#13**) has been received & approved. ***Automatic Fire Protection*** (contractor) is in the design stage of the project. Coordination and an on-site visit between them, the Architect (*KFW*) and the Fire Marshall (*City of San Angelo*) has been performed and some unexpected on-site issues were discovered which has required them to modify their original design plan. Alternatives were discussed at the meeting and subsequent walkthrough after the meeting. Follow up discussions are planned for the next meeting.
- Timing of the installation **TBD**.
- The location of the additional egress door from the Sanctuary, required for Fire Protection Codes, has been selected.
- The fencing around the Play Slab has been completed. The seating benches have been installed (concrete).
- Striping on the Play Slab is in progress for pickleball & basketball. Drainage enhancements for the site are being considered.

● **SITE WORK & UTILITIES**

- Plans are being considered to enhance the landscaping in different parts of the campus to bring it up to the standards of the new construction. Options are being considered and ***“Farmer’s Daughter”*** (the landscaping contractor), has been asked to provide proposals.

- **REMODEL OF OLD OFFICE COMPLEX.**

- The bid for this work is being reviewed.

3. ARCHITECTS REPORT, (KFW ARCHITECTS)

- Mr. C. Kinney (Architect) discussed potential flooring options for the Narthex and made recommendations for the type of staining to be used on the bamboo ceiling.

4. COLUMBARIUM

- Coordination is ongoing for the construction of the circular concrete base of the Columbarium (circular pad for the niche panels).

5. QUESTIONS/ CONCERNS

No significant Questions or Concerns were raised.

6. TIMING AND UPCOMING EVENTS

- As listed above.
- The next Team Meeting: **Monday, 10/5/20 @ 4PM**

The Meeting was adjourned at 4:45 PM with a prayer.

7. WORK SITE TOUR

After the meeting, Mr. S. Van Hoozer conducted a walk-through of the job site with the Team and representatives from ***KFW Architects*** and ***Lee Lewis LLC***.

The Sanctuary Fire protection plan was reviewed in detail.

8. MEETING WITH NARTHEX INTERIOR DESIGN TEAM

After the work site tour, representatives from ***Blue Door Staging & Redesign*** presented a detailed proposal for the layout and proposed types of furniture for the Narthex. The proposal was reviewed in depth by the Team and there was an interactive discussion.

Prepared by Patrick Moreland (10/04/20)