

MINUTES: SVUMC BUILDING COMMITTEE MEETING 8/26/2019

A meeting of the SVUMC Building Committee was conducted on 8/26/2019 @ 4:00PM @ S-1 SVUMC

In attendance were-

Committee Members: (*Indicates Present)

Ms. Yvonne Bell ()

Mr. David Lupton (*)

Ms. Tracy McIver (*)

Mr. Mike Meyer (*)

Mr. Pat Moreland (*)

Ms. Gena Muehlstein (*)

Mr. Rick Stinnett (*)

Mr. Steve Van Hoozer (Chairman) (*)

Mr. David White (*)

Mr. Stan Whites (Pastor) (*)

Guests:

Mr. M. McGuffin: *Lee Lewis Inc*

Mr. R. Pinson: *Lee Lewis Inc*

Mr. R. Ripple: *Lee Lewis Inc*

Meeting Notes:

The meeting was opened at 4:00 PM with a prayer by Pastor S. Whites.

1. CONSTRUCTION UPDATE & PROCEDURES

Messrs. M. McGuffin, R. Pinson & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date.

In Summary:

- Overall the project remains on schedule
- No change orders have been issued
- All RFI (Requests for Information) have either been addressed or are currently being addressed. No issues are anticipated.

a. New Children's Wing (Building "C")

Work on the foundation preparation for the concrete slab is nearing completion.

The Base Course is emplaced, and the utilities are being roughed in.

The steel reinforcement (Rebar) is scheduled to be delivered this week.

The slab will be ready to be poured either the end of this week, or the first part of next.

b. Administrative Building (Building "A")

Site work is ongoing, preparation for utilities (Gas, Internet etc.) are being made.

c. Storm Water Control

Grading work is ongoing. The water retention area is being built.

d. Site Work & Utilities

General site work (prep for Parking etc.), and utility work (Trenching etc.) is ongoing.

e. Pumpkin Patch Building

Preparations for construction of the concrete foundation slab are ongoing.

2. NARTHEX BID UPDATE (LEE LEWIS CONSTRUCTION INC)

- Bids from the subcontractors for the Narthex project are due to *Lee Lewis Construction* on Friday August 30th.
- Preliminary pricing information will be provided by the subcontractors very soon after this date and firm pricing is due to *Lee Lewis Construction* by the middle of September.

3. COLUMBARIUM UPDATE

- After an in-depth discussion and an on site walk through, the team finalized the location of the Columbarium in its original proposed location between the Narthex and Chapel Hall at the last team Meeting 7/16.
- Detailed sketches of the proposed layout were prepared by Ms. Y. Bell and finalized by the Architect (*Kinney/ Franke*).
- These documents were sent to the Columbarium Contractor for review and proposed estimates.
- Mr. S. Van Hoozer (Chairman) has received proposals from the vendor which will meet the needs of the Congregation. This information includes the price per niche.
- The anticipated lead time for the delivery of the components will be 24 weeks after the order is placed.

4. PLAY SLAB LOCATION AND DESIGN

- At the last Team Meeting (7/16) a drawing of the new proposed layout of the Play Slab was reviewed, and a walkthrough of the location was done.
- The Team agreed to pursue this option since it met all criteria and would save approximately \$100,000, compared to the original design.
- During the week of 8/12, a finalized plan was submitted via E-Mail and approved by the Team.

5. REPORT ON LOAN STATUS

The approval to proceed has been issued by the TMF (Texas Methodist Foundation). Disbursements to the vendors for services received are ongoing.

6. QUESTIONS OR CONCERNS

- During the meeting, Mr. M. Meyer informed the Team that provisions for offsite parking have been made. This parking will be used during the times when significant portions of the onsite parking is unavailable due to the construction.
- When this parking is in use, the Church bus will be utilized to transport people to and from the offsite parking to the Church.

7. TIMING AND UPCOMING EVENTS

- The next Team Meeting: 9/09/ 2019
- Team meetings will be scheduled every other week for the foreseeable future.

The Meeting was adjourned at 5:15 PM with a prayer by Pastor S. Whites.

Prepared by Patrick Moreland 08/27/2019