

MINUTES: SVUMC BUILDING COMMITTEE MEETING 12/15/2020

A meeting of the SVUMC Building Committee was conducted on 12/15/2020 @ 4:00PM @ **Chapel Hall SVUMC**

In attendance were-

Committee Members: (*Indicates Present)

Ms. Yvonne Bell (*)

Mr. David Lupton (*)

Ms. Tracy McIver (*)

Mr. Mike Meyer ()

Mr. Pat Moreland (*)

Ms. Gena Peel ()

Mr. Rick Stinnett (*)

Mr. Steve Van Hoozer (*) (Chairman)

Mr. David White (*)

Mr. Stan Whites (Pastor) (*)

Guests:

(*) Mr. R. Pinson: *Lee Lewis Inc*

(*) Mr. R. Ripple: *Lee Lewis Inc*

(*) Mr. M. McGuffin: *Lee Lewis Inc*

(*) Mr. Craig Kinney: *KFW Architect*

Meeting Notes:

The meeting was opened at 4:00 PM with a Prayer by Mr. Steve Van Hoozer (Chairman).

NOTE 1: This was only the fifteenth Team Meeting conducted since 3/09/20 due to Covid-19 concerns. Because of the pace of the project, bi-weekly meetings have been reinstated.

NOTE 2: Precautions like maintaining social distancing & PPE were used during the meeting and subsequent walkthrough.

1. PROJECT SCHEDULE

Overall, the project is approximately 90% complete. The new construction projects are nearing completion and the renovations are proceeding.

NEW CONSTRUCTION

- **Building “C” (Children’s Wing)**- Is complete and has been in use since the beginning of the school year, September 9th.
- **Building “A” (Church Offices)**- Is complete and has been in use since June 22nd.
- **New Parking**- Additional Parking and Lighting has been completed on the North and East side of the Campus. Finish work on the Parking lot in front of the new entrance (Narthex) is ongoing.
- **Play Slab**- Including overhead cover, fencing, benches, was completed in September.
- **Phase II of the project, the Narthex Renovation (Building “D”)** is ongoing and scheduled to be completed in December 2020. (See Details Below).

RENOVATIONS

- **Remodeling of the rooms outside of the Sanctuary**
 - Is ongoing for the Restrooms outside of The **Sanctuary**.
 - Renovations for the **Bell Room & S2**- have started.
- **Remodel of Chapel/ Fellowship Hall and the Old Office Area**
 - Renovations to the restrooms in the **Chapel/ Fellowship Hall** has begun and a remodel of the **Old Office** area are being planned (See Details Below).

2. CONSTRUCTION UPDATE & PROCEDURES

Messrs. R. Pinson, M. McGuffin & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date and projected milestones.

In Summary:

- Overall, the project remains on schedule. There have been twenty-six weather delay days and no construction delay days.
- The cost of the upgrades associated with **FROC #5**, which consist of:
 - **PCO #45**- Landscape Redesign (Complete landscape on Campus) (\$8,330).
 - **PCO #46**- Narthex Com (Additional Phone drops etc. in the Narthex) (\$3,740).
 - **PCO #47/RFP #27**- Building “F” (Fellowship Hall) Remodel (\$56,715).

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- PCO #48/ RFP#28- Wall Packs (Provide even lighting in the Columbarium) (\$2,300).
- PCO #49/ RFP #TBD- Upgrade Toilet/ Sink fixtures, (\$2,000)

were discussed by the Team. Mr. R. Stinnett proposed a motion (Seconded by Mr. P. Moreland) to approve these changes. The motion was approved unanimously by the Team members present. The costs related to these changes will be applied to the *Owner's Contingency Fund*.

- There are no open RFIs (Requests for Information).

NOTE 1: All projected project dates are based on the best available information at the time. The dates may be affected by a variety of factors such as: Weather, Availability of Materials, Equipment & Labor, Completion of Precedent Tasks, etc.

- **BUILDING "D" (NARTHEX REMODEL)/ SANCTUARY**

- Final Paint- Complete.
- Doors/ Hardware- Complete.
- Carpet Installation- Complete.
- Resilient Flooring-. Complete.
- Rubber Base- Complete.
- Plumbing Fixtures- Complete.
- Door Hardware- Complete.
- Window Shades- Complete.
- Final Cleanup- Ongoing. Schedule Completion, 12/16/20.
- Furnishing- Being supplied by "*Blue Door Staging & Redesign*". Scheduled to be delivered 12/16/20.
- Overhead Awnings- Bottoms are being trimmed/decked out (wood).
- Occupancy- Is scheduled prior to 12/20/20, pending the issue of the required documents by the *City of San Angelo*. All required inspections and documents have been submitted to the *City*.

- The Fire Protection Installation for the **Sanctuary** has been postponed to the first part of 2021, due to amount of activity in the **Sanctuary** during the Holiday Season.

- **SITE WORK & UTILITIES**

- The repaving in front of the **Narthex** is complete. Seal coating of the existing asphalt surface adjacent to the new paving will be done and restriped so that the appearance will be uniform with the new construction.
- Landscaping for the Campus is nearing completion and has enhanced the appearance of the entire Campus.
- Installation of Landscape lighting around the **Narthex** is ongoing
- Concrete benches, which were poured around the support columns for the awning on west side entrance of the **Narthex**, have been completed.
- The fencing on the North side of the Campus and in the vicinity of the Pumpkin Patch (discussed in previous meetings) is on hold.

- **REMOLDING OF THE ROOMS OUTSIDE OF THE SANCTUARY & THE OLD OFFICE COMPLEX.**

- SANCTUARY AREA**

- Work on the bathrooms in front of the **Sanctuary** is ongoing.
- Rough in of the plumbing is complete and has been inspected.
- Rough in of the electrical work is complete and has been inspected.
- Insulation work is on-going.
- Sheet rock wall installation will begin after the insulation is complete.
- Demolition for the additional rooms in front of the **Sanctuary (S2, Music Room etc.)** has begun.

- BUILDING "F" (CHAPEL/ FELLOWSHIP HALL & OLD OFFICE AREA) REMODEL**

- The project to renovate and create new restrooms in the **Chapel/Fellowship Hall** area and refurbish the **Fellowship Hall** and **Old Office Area** is ongoing.
- Demolition of the existing restrooms in the **Chapel Hall** area has begun and will continue for the next few weeks.
- The project to remodel the Fellowship Hall **PCO #47/RFP #27** has been approved by the Team. The project will include new flooring and upgrading the lights to LED models.

3. ARCHITECTS REPORT, (KFW ARCHITECTS)

Mr. C. Kinney (*Architect*) discussed options to improve the drainage in front of the **Narthex** (West side roof drainage).

Also, previous heating concerns in the restrooms of **Building "A"** were discussed and appear to be resolved.

4. COLUMBARIUM

- The circular concrete footings of the **Columbarium** (support pad for the niche panels) and the walkway from the sidewalk between the existing **Nursery** and the **New Office Building (Building "A")** have been poured.
- The sidewalk has been enhanced by the addition of brick pavers.
- The Niche Panels (ordered from *Eickhof Columbaria Inc.*) are now scheduled to be delivered the first part of 2021.
- Grading and landscaping of the site is completed.
- As mentioned above, improved landscape lighting for the area has been approved.

5. QUESTIONS/ CONCERNS

No significant Questions or Concerns were raised.

6. TIMING AND UPCOMING EVENTS

- As listed above.
- The next Team Meeting: **TBD**
- The Meeting was adjourned at 4:30 PM.

7. WORK SITE TOUR

After the meeting, Mr. S Van Hoozer conducted a walk-through of the job site with the Team and representatives from **KFW Architects** and **Lee Lewis LLC**.

Prepared by Patrick Moreland (12/22/20)