

MINUTES: SVUMC BUILDING COMMITTEE MEETING 12/01/2020

A meeting of the SVUMC Building Committee was conducted on 12/01/2020 @ 4:00PM @ **Chapel Hall SVUMC**

In attendance were-

Committee Members: (\*Indicates Present)

Ms. Yvonne Bell (\*)

Mr. David Lupton ()

Ms. Tracy McIver (\*)

Mr. Mike Meyer (\*)

Mr. Pat Moreland ()

Ms. Gena Peel (\*)

Mr. Rick Stinnett ()

Mr. Steve Van Hoozer (\*) (Chairman)

Mr. David White (\*)

Mr. Stan Whites (Pastor) (\*)

Guests:

(\*) Mr. R. Pinson: *Lee Lewis Inc*

(\*) Mr. R. Ripple: *Lee Lewis Inc*

(\*) Mr. M. McGuffin: *Lee Lewis Inc*

(\*) Mr. Craig Kinney: *KFW Architect*

**Meeting Notes:**

The meeting was opened at 4:00 PM with a Prayer by Mr. Steve Van Hoozer (Chairman).

**NOTE 1:** This was only the fourteenth Team Meeting conducted since 3/09/20 due to Covid-19 concerns. Because of the pace of the project, bi-weekly meetings have been reinstated.

**NOTE 2:** Precautions like maintaining social distancing & PPE were used during the meeting and subsequent walkthrough.

**1. PROJECT SCHEDULE**

Overall, the project is approximately 85% complete. The new construction projects are nearing completion and the renovations are proceeding.

## NEW CONSTRUCTION

- **Building “C” (Children’s Wing)**- Is complete and has been in use since the beginning of the school year, September 9<sup>th</sup>.
- **Building “A” (Church Offices)**- Is complete and has been in use since June 22<sup>nd</sup>.
- **New Parking**- Additional Parking and Lighting has been completed on the North and East side of the Campus. Finish work on the Parking lot in front of the new entrance (Narthex) is ongoing and scheduled to be completed in December 2020.
- **Play Slab**- Including overhead cover, fencing, benches, was completed in September.
- **Phase II of the project, the Narthex Renovation (Building “D”)** is ongoing and scheduled to be completed in December 2020.

## RENOVATIONS

- **Remodeling of the rooms outside of the Sanctuary**
  - Is ongoing for the Restrooms outside of The **Sanctuary**.
  - Renovations for the **Bell Room & S2**- Scheduled to begin after the plumbing work on the Restrooms is completed.
- **Remodel of Chapel/ Fellowship Hall and the Old Office Area**
  - Renovations to the restrooms in the **Chapel/ Fellowship Hall** has begun and a remodel of the **Old Office** area are being planned.

## 2. CONSTRUCTION UPDATE & PROCEDURES

Messrs. R. Pinson, M. McGuffin & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date and projected milestones.

### In Summary:

- Overall, the project remains on schedule. There have been twenty-six weather delay days and no construction delay days.
- There were no additional charges to the *Owner’s Contingency Fund*.
- There are no open RFIs (Requests for Information).

**NOTE 1:** All projected project dates are based on the best available information at the time. The dates may be affected by a variety of factors such as: Weather, Availability of Materials, Equipment & Labor, Completion of Precedent Tasks, etc.

● **BUILDING “D” (NARTHEX REMODEL)/ PLAYSLAB**

- **Roofing-** Edges of the roof are being touched up.
- **Final Paint-** 80% Complete, Estimated Completion: December 2020.
- **Flooring (Tile/Bathroom)-** Complete.
- **Lighting-** Complete.
- **Doors/ Hardware-** 80% Complete. Estimated Completion: December 2020.
- **HVAC-** Scheduled to be turned on week of 12/07/20. Once ambient conditions can be maintained inside, the flooring tasks can begin
- **Carpet Installation-** Scheduled week of 12/07/20, Pending operation of Heating/ AC. Estimated Completion 12/20/20
- **Resilient Flooring-** Scheduled week of 12/07/20, Pending operation of Heating/ AC. Estimated Completion 12/20/20
- **Rubber Base-** Pending operation of Heating/ AC and other flooring tasks.
- **Ceiling-**The Bamboo Ceiling above the new Coffee Area is being stained and installed.
- **Coffee Bar-** Counter has been installed.
- **Electrical/ Fire Protection-** Final Installation and testing is ongoing.
- **Furnishing-** Being supplied by “*Blue Door Staging & Redesign*”, has been received and will be delivered on-site once flooring is completed.
- **Doors-** To be stained to match the stain color of the Bamboo Panels.
- **Overhead Awnings-** Bottoms are being trimmed/decked out (wood).
- **Occupancy** is scheduled prior to 12/20/20, pending the issue of the required documents by the *City of San Angelo*.
  
- The Fire Protection Installation for the ***Sanctuary*** is scheduled to begin the week of 12/07/20. It is estimated to take approximately two weeks. Church services will not be affected during this time.

- **SITE WORK & UTILITIES**

- The demolition of the designated asphalt surface of the areas in front of the **Narthex** is complete. Repaving will begin when ambient conditions are suitable.
- Landscaping for the Campus is in progress and is transforming the outside appearance of the Campus.
- Options for enhanced landscaping in other areas of the Campus are being considered. A bid for completing the work has been submitted by “*Farmer’s Daughter*”.
- Construction of features such as new sidewalks/ walkways in this area are complete.
- Concrete benches which will be poured around the support columns for the awning on west side entrance, will be poured week of 12/07/20.

- **REMOLDING OF THE ROOMS OUTSIDE OF THE SANCTUARY & THE OLD OFFICE COMPLEX.**

- SANCTUARY AREA**

- Work on the bathrooms in front of the **Sanctuary** (approved in **(PCO#38/RFP#20)**) has begun.
- Demolition of the old bathrooms is complete.
- Rough in of the plumbing is in progress. The trenches required for the plumbing are being back filled.
- Finish work will begin after plumbing installation is complete.

- CHAPEL/ FELLOWSHIP HALL**

- The project to renovate and create new restrooms in the **Chapel/Fellowship Hall** area and refurbish the **Fellowship Hall** and **Old Office Area** is ongoing.
- Demolition of the restrooms in the **Chapel Hall** area has begun and will continue for the next few weeks.

### 3. ARCHITECTS REPORT, (KFW ARCHITECTS)

Mr. C. Kinney (*Architect*) provided input to the Team on the finish of the Columbarium area. He recommended using brick instead of rock to keep the focus on the granite of the niches. He also provided input on the location of the fences that will border the area.

### 4. COLUMBARIUM

- The circular concrete footings of the **Columbarium** (support pad for the niche panels) and the walkway from the sidewalk between the existing **Nursery** and the **New Office Building (Building "A")** have been poured.
- The sidewalks have been enhanced by the addition of brick pavers.
- The Niche Panels (ordered from *Eickhof Columbaria Inc.*) are scheduled to be delivered by Christmas.
- Grading and landscaping of the site is ongoing.
- As mentioned above, the design/ layout of the finished area is being planned.

### 5. QUESTIONS/ CONCERNS

No significant Questions or Concerns were raised.

### 6. TIMING AND UPCOMING EVENTS

- As listed above.
- The next Team Meeting is scheduled for **TUESDAY, 12/15/20**.
- The Meeting was adjourned at 4:20 PM.

### 7. WORK SITE TOUR

After the meeting, Mr. S Van Hoozer conducted a walk-through of the job site with the Team and representatives from **KFW Architects** and **Lee Lewis LLC**.

Prepared by Patrick Moreland (12/13/20)

\* Notes provided by Ms. Tracy McIver