

MINUTES: SVUMC BUILDING COMMITTEE MEETING 11/19/2018

A meeting of the SVUMC Building Committee was conducted on 11/19/2018 @ 4:00PM

In attendance were-

Committee Members: (\*Indicates Present)

Ms. Yvonne Bell (\*)

Mr. David Lupton (\*)

Ms. Tracy McIver (\*)

Mr. Mike Meyer (\*)

Mr. Pat Moreland (\*)

Ms. Gena Muehlstein (\*)

Mr. Rick Stinnett (\*)

Mr. Steve Van Hoozer (Chairman) (\*)

Mr. David White (\*)

Mr. Stan Whites (Pastor) (\*)

Guests:

Mr. Craig Kinney

(from the Architectural Firm of

Kinney/ Franke)

**Meeting Notes:**

The meeting was opened at 4:00 PM by Pastor Stan Whites, with a prayer.

**1. PRESENTATION BY Mr. CRAIG KINNEY**

Mr. Craig Kinney (*Kinney/ Franke Associates*) presented a design update to the Team. This included a "Design Development Progress Set of Drawings" (*Phase I- Renovations & Additions to SVUMC Campus*). This was followed by a general discussion with the Team and a question and answer session about the status of the project and future steps.

Mr. Kinney also supplied a *MEP* (Mechanical/ Electrical/ Plumbing) *Initial Meeting Questions* Document to the Team.

This Document is a list of specific questions on the customers preferences for Fit and Finish design specifics.

The input provided by the Team will be used by the MEP Engineer (Paul Wilkerson, P.E., Power Systems Inc) to finalize the design details and specifications for the effected buildings.

## 2. REVIEW OF FINANCES

- Mr. D. Lupton made a presentation on financial options which included information provided by the Texas Methodist Foundation and the financial stability of the Church.
- The Texas Methodist Foundation is prepared to loan money to the Church for this project at favorable rates and payment terms.
- The Capital campaign is ongoing. The weekend of December 1<sup>st</sup> & 2<sup>nd</sup> will be Announcement Weekend. On this weekend the current grand total of the three-year financial commitments of the congregation for this project will be announced.

## 3. BUILDING DISCUSSION

There were discussions on various ongoing details of the project.

Among the topics discussed were:

- **Geo Survey**: A Geo survey will be done in the vicinity of the proposed *Children's Wing* to assist the foundation Engineer in designing the new structure.
- **Air Conditioning Zoning**: Discussions were conducted on the most efficient method of providing climate control for specific areas of the project.
- **Lighting**: Current technology will be specified in the building specs to provide the most efficient and cost-effective lighting options.
- **Asbestos Survey**: Completed, awaiting final report.
- **Removal of Portable "Barracks" Buildings**: There is interest in the Congregation to accept and remove these buildings "as is". A procedure is being developed to present bid opportunities to the Congregation for these buildings. Potential bidders will be required to demonstrate their ability to remove the structures within a given time period, in order to comply with the project schedule.

- **Landscaping:** Mr. Ron Knight (Master Gardener), will be responsible for the landscaping that will be included as part of the project.
- **Finish options for Children's Building:** Mr. Van Hoozer will be setting up a visit of some recently renovated SAISDS schools with Ms. Tracy Herrington (*Child Development Center Director*) and Team members. This will help her to make recommendations for Fit & Finish choices for the CDC building.
- **Contracts:** Contracts for the Architect (*Kinney Franke Architects*) and the General Contractor (*Lee Lewis Construction Inc*) have been signed.

#### 4. DISCUSSION OF NEXT STEPS

- On 12/10 there will be a Church Conference meeting, including the District Superintendent, at 6:30PM in the Sanctuary. This meeting will be for the congregation to provide input and decide if the Church will move forward with the project.

#### 5. TIMING & UPCOMING EVENTS

- The next team Meeting: TBD
- Review of finish options with Ms. Herrington (Visit to SAISD renovated schools). TBD.  
**Note:** On 11/26<sup>th</sup> Mr. Van Hoozer scheduled a tour for 3PM, November 28<sup>th</sup>. The tour is scheduled to visit Glenmore and Crockett elementary schools.

The Meeting was adjourned at 5:30 PM with a prayer.

Prepared by Patrick Moreland

11/27/2018

