

MINUTES: SVUMC BUILDING COMMITTEE MEETING 11/16/2020

A meeting of the SVUMC Building Committee was conducted on 11/16/2020 @ 4:00PM @ Chapel Hall SVUMC

In attendance were-

Committee Members: (*Indicates Present)

Ms. Yvonne Bell (*)

Mr. David Lupton (*) (Acting Chairman)

Ms. Tracy McIver (*)

Mr. Mike Meyer (*)

Mr. Pat Moreland (*)

Ms. Gena Peel (*)

Mr. Rick Stinnett (*)

Mr. Steve Van Hoozer () (Chairman)

Mr. David White (*)

Mr. Stan Whites (Pastor) ()

Guests:

(*) Mr. R. Pinson: *Lee Lewis Inc*

(*) Mr. R. Ripple: *Lee Lewis Inc*

(*) Mr. M. McGuffin: *Lee Lewis Inc*

(*) Mr. Craig Kinney: *KFW Architect*

Meeting Notes:

The meeting was opened at 4:00 PM with a Prayer by Ms. Gena Peel.

NOTE 1: This was only the thirteenth Team Meeting conducted since 3/09/20 due to Covid-19 concerns. Because of the pace of the project, bi-weekly meetings have been reinstated.

NOTE 2: Precautions like maintaining social distancing & PPE were used during the meeting and subsequent walkthrough.

1. PROJECT SCHEDULE

Overall, the project is approximately 85% complete. The macro project schedule remains generally the same and is as follows:

- **Building "C" (Children's Wing)**- Is complete and has been in use since the beginning of the school year, September 9th.

- **Building “A” (Church Offices)**- Is complete and has been in use since June 22nd.
- **Phase II of the project, the Narthex Renovation (Building “D”)** is ongoing and scheduled to be completed in December 2020.
- **Remodeling of the rooms outside of the Sanctuary-**
 - Has begun for the Restrooms outside of The *Sanctuary*.
 - Renovations for the *Bell Room & S2* (Scheduled).
- **Remodel of Chapel/ Fellowship Hall and the Old Office Area**
 - Renovations to the restrooms in the *Chapel/ Fellowship Hall*, and a remodel of the *Old Office* area are being planned.

2. CONSTRUCTION UPDATE & PROCEDURES

Messrs. R. Pinson, M. McGuffin & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date and projected milestones.

In Summary:

- Overall, the project remains on schedule. There have been twenty-six weather delay days and no construction delay days.
- There were no additional charges to the *Owner’s Contingency Fund*.
- The upgrades associated with **FROC #5**, which consist of:
 - **PCO#43/ RFP#25**- Office Awnings (Improvement to drainage)/ Narthex Benches (Concrete encasement of exterior columns that will provide benches at the entrance)
 - **PCO#44/ RFP#26**- Gutters & Downspouts (Improvements to the overhead drainage between the Narthex & Chapel Hall)

were discussed.

Mr. R. Stinnett proposed a motion to approve the charges (Seconded by Mr. P. Moreland). The changes were approved unanimously by the Team and the costs will be applied to the *Owner’s Contingency’s Fund*.

- There are no open RFIs (Requests for Information).

NOTE 1: All projected project dates are based on the best available information at the time. The dates may be affected by a variety of factors such as: Weather, Availability of Materials, Equipment & Labor, Completion of Precedent Tasks, etc.

- **BUILDING “D” (NARTHEX REMODEL)/ PLAYS LAB**

- **Aluminum Framing-** Complete.
- **Millwork-** Complete.
- **Final Paint-** 27% Complete, Estimated Completion: End November/ 1st Part December.
- **Exterior Glass-** Complete
- **Flooring (Bathroom)-** 99% Complete. Only grouting remains. Estimated Completion: November 2020
- **Lighting-** 50% Complete (light fixtures have been delivered, delivery of emergency lights pending), Estimated Completion: November 2020
- **Plumbing Fixtures-** Complete.
- **Doors/ Hardware-** 50% Complete. Estimated Completion: November 2020.
- **Electrical Power Hookup:** the internal components of the power distribution panels have been received and the hook up connections to power supply are schedule to begin the week of 11/16. Once the power is connected the environment inside the Narthex (Heating/ AC) can be maintained at ambient conditions. Then the flooring installation (Carpet & Resilient Flooring) can begin.
- **Carpet Installation-** Pending operation of Heating/ AC.
- **Resilient Flooring-** Pending operation of Heating/ AC.
- **Rubber Base-** Pending operation of Heating/ AC.
- The exposed Ceiling Portion of the Narthex has been painted and the Sound Attenuation Panels discussed in previous meetings, have been installed.
- The Fire Protection Installation for the ***Classrooms and Music Room*** outside of the ***Sanctuary*** is in progress.

- **SITE WORK & UTILITIES**

- The demolition of the designated asphalt surface of the areas in front of the **Narthex** has begun. Repaving will begin after the demolition.
- Landscaping for the Campus is in progress and is transforming the outside appearance of the Campus.
- The landscaping vendor "**Farmer's Daughter**" will assume watering duties for the new plants until they finish the project.
- Options for enhanced landscaping in other areas of the Campus are being considered.
- The finish work for the area between the **Narthex and Chapel Hall** is in progress.
- Construction of features such as new sidewalks/ walkways in this area are complete.
- A fencing plan is being developed for the north end of the Campus. This will include a chain link type fence to separate our property from the adjacent property and a privacy type fence to enclose the Pallets used for the Pumpkin Patch (location **TBD**).
- The Eagle Scout who is fabricating benches for the project has been asked to redo the first bench & make four additional benches with backs.

- **REMOLDING OF THE ROOMS OUTSIDE OF THE SANCTUARY & THE OLD OFFICE COMPLEX.**

- Work on the bathrooms in front of the **Sanctuary** (approved in **(PCO#38/RFP#20)**) has begun.
- Demolition of the old bathrooms is complete.
- Rough in of the plumbing has begun. This has required extensive trenching for the new sewer lines.
- This project will make these bathrooms ADA compliant, which was determined to be a requirement for the congregation.
- Planning is ongoing to renovate and create new restrooms in the **Chapel/Fellowship Hall** area and refurbishing the **Fellowship Hall** and **Old Office Area**.

3. ARCHITECTS REPORT, (KFW ARCHITECTS)

Mr. C. Kinney (*Architect*) requested a sample of the granite for the Columbarium so that he can plan the color schemes. Mr. M. Meyer to provide.

4. COLUMBARIUM

- Work has begun on the construction of the circular concrete footings of the **Columbarium** (support pad for the niche panels) and the walkway from the sidewalk between the existing **Nursery** and the **New Office Building (Building "A")**.
- The concrete footings and sidewalk are scheduled to be poured on 11/3.
- The Niche Panels (ordered from Eickhof Columbaria Inc.) are scheduled to be delivered in the first part of December.

5. QUESTIONS/ CONCERNS

No significant Questions or Concerns were raised.

6. TIMING AND UPCOMING EVENTS

- As listed above.
- The next Team Meeting: **TBD**

The Meeting was adjourned at 4:20 PM.

7. WORK SITE TOUR

After the meeting, Mr. D. Lupton conducted a walk-through of the job site with the Team and representatives from **KFW Architects** and **Lee Lewis LLC**.

Prepared by Patrick Moreland (11/28/20)