

MINUTES: SVUMC BUILDING COMMITTEE MEETING 11/02/2020

A meeting of the SVUMC Building Committee was conducted on 11/02/2020 @ 4:00PM @ Chapel Hall SVUMC

In attendance were-

Committee Members: (\*Indicates Present)

Ms. Yvonne Bell (\*)

Mr. David Lupton (\*)

Ms. Tracy McIver (\*)

Mr. Mike Meyer (\*)

Mr. Pat Moreland ()

Ms. Gena Peel (\*)

Mr. Rick Stinnett (\*)

Mr. Steve Van Hoozer (\*) (Chairman)

Mr. David White (\*)

Mr. Stan Whites (Pastor) (\*)

Guests:

(\*) Mr. R. Pinson: *Lee Lewis Inc*

(\*) Mr. R. Ripple: *Lee Lewis Inc*

(\*) Mr. M. McGuffin: *Lee Lewis Inc*

(\*) Mr. Craig Kinney: *KFW Architect*

**Meeting Notes:**

The meeting was opened at 4:00 PM with a Prayer by Mr. Stan Whites (Pastor).

**NOTE 1:** This was only the twelfth Team Meeting conducted since 3/09/20 due to Covid-19 concerns. Because of the pace of the project, bi-weekly meetings have been reinstated.

**NOTE 2:** Precautions like maintaining social distancing & PPE were used during the meeting and subsequent walkthrough.

**1. PROJECT SCHEDULE**

The macro project schedule remains generally the same and is as follows:

- **Building “C” (Children’s Wing)**- Is complete and has been in use since the beginning of the school year, September 9<sup>th</sup>.

- **Building “A” (Church Offices)**- Is complete and has been in use since June 22<sup>nd</sup>.
- **Phase II of the project, the Narthex Renovation (Building “D”)** is ongoing and scheduled to be completed in December 2020.
- **Remodeling of the Old Office Complex**- Planning and Preparation is ongoing. Timing- TBD

## 2. CONSTRUCTION UPDATE & PROCEDURES

Messrs. R. Pinson, M. McGuffin & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date and projected milestones.

### In Summary:

- Overall, the project remains on schedule. There have been twenty-six weather delay days and no construction delay days.
- There were no additional charges to the *Owner’s Contingency Fund*.
- **PCO#45/ RFP#23**, *Wainscotting* (Sanctuary) was applied as a credit to the *Owner’s Contingency’s Fund* (it was decided this will not be part of the project).
- There are no open RFIs (Requests for Information).

**NOTE 1:** All projected project dates are based on the best available information at the time. The dates may be affected by a variety of factors such as: Weather, Availability of Materials, Equipment & Labor, Completion of Precedent Tasks, etc.

- **BUILDING “D” (NARTHEX REMODEL)/ PLAYS LAB**
  - **Aluminum Framing**- 99% Complete. Estimated Completion: November 2020
  - **Tape/ Bed/ Texture/ Paint Interior Walls**- Complete.
  - **Millwork**- 95% Complete. Estimated Completion: November 2020
  - **Painting**- Complete
  - **Exterior Glass**- Complete.
  - **Ceiling Installation**- Complete

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- **Flooring (Bathroom)**- 99% Complete. Only grouting remains. Estimated Completion: November 2020
- **Lighting**: 10% Complete (light fixtures have been delivered, delivery of emergency lights pending), Estimated Completion: November 2020
- **Plumbing Fixtures**: Complete
- **Electrical Power Hookup**: the internal components of the power distribution panels have been received and the hook up connections to power supply are schedule to begin the week of 11/16.
  
- The Fire Protection Installation for the ***Classrooms and Music Room*** outside of the ***Sanctuary*** is in progress.
- The main water supply line is being worked on and some rerouting is being done.
- The location of the fire egress door in the Sanctuary was discussed.
  
- **SITE WORK & UTILITIES**
  - Landscaping for the Campus is in progress. Some plant replacement is required.
  - The landscaping vendor "**Farmer's Daughter**" will assume watering duties for the plants until they finish the project.
  - The finish work for the area between the ***Narthex and Chapel Hall*** is in progress.
  - Construction of features such as new sidewalks/ walkways in this area is in progress and nearing completion.
  - A fencing plan is being developed for the north end of the Campus. This will include a chain link type fence to separate our property from the adjacent property and a privacy type fence to enclose the Pallets used for the Pumpkin Patch (location **TBD**).
  - The Eagle Scout who is fabricating benches for the project has been asked to redo the first bench & make four additional benches with backs.

- **REMODEL OF OLD OFFICE COMPLEX.**

- Work on the bathrooms in front of the *Sanctuary* (approved in **(PCO#38/RFP#20)**) has begun.
- This project will make these bathrooms ADA compliant, which was determined to be a requirement for the congregation.
- There were discussions to get pricing for a new ceiling with lights and remove a wall in the *Old Fellowship Hall*. The two existing storage closets on the South side of the *Old Reception Office* will remain.

3. **ARCHITECTS REPORT, (KFW ARCHITECTS)**

Mr. C. Kinney (*Architect*) had nothing new to report.

4. **COLUMBARIUM**

- Work has begun on the construction of the circular concrete footings of the *Columbarium* (support pad for the niche panels) and the walkway from the sidewalk between the existing *Nursery* and the *New Office Building (Building "A")*.
- The concrete footings and sidewalk are scheduled to be poured on 11/3.

5. **QUESTIONS/ CONCERNS**

No significant Questions or Concerns were raised.

6. **TIMING AND UPCOMING EVENTS**

- As listed above.
- The next Team Meeting: **Monday, 11/16/20 @ 4PM in the Chappell Hall**

The Meeting was adjourned at 4:30 PM.

7. WORK SITE TOUR

After the meeting, Mr. S. Van Hoozer conducted a walk-through of the job site with the Team and representatives from ***KFW Architects*** and ***Lee Lewis LLC***.

Prepared by Patrick Moreland (11/15/20)

\* Notes provided by Ms. T. Mclver