

MINUTES: SVUMC BUILDING COMMITTEE MEETING 10/19/2020

A meeting of the SVUMC Building Committee was conducted on 10/19/2020 @ 4:00PM @ Chapel Hall SVUMC

In attendance were-

Committee Members: (\*Indicates Present)

Ms. Yvonne Bell ()

Mr. David Lupton (\*)

Ms. Tracy McIver (\*)

Mr. Mike Meyer (\*)

Mr. Pat Moreland (\*)

Ms. Gena Peel (\*)

Mr. Rick Stinnett (\*)

Mr. Steve Van Hoozer (\*) (Chairman)

Mr. David White (\*)

Mr. Stan Whites (Pastor) (\*)

Guests:

(\*) Mr. R. Pinson: *Lee Lewis Inc*

(\*) Mr. R. Ripple: *Lee Lewis Inc*

(\*) Mr. M. McGuffin: *Lee Lewis Inc*

(\*) Mr. Craig Kinney: *KFW Architect*

**Meeting Notes:**

The meeting was opened at 4:00 PM with a Prayer by Mr. Stan Whites (Pastor).

**NOTE 1:** This was only the eleventh Team Meeting conducted since 3/09/20 due to Covid-19 concerns. Because of the pace of the project, bi-weekly meetings have been reinstated.

**NOTE 2:** Precautions like maintaining social distancing & PPE were used during the meeting and subsequent walkthrough.

**1. PROJECT SCHEDULE**

The macro project schedule remains generally the same and is as follows:

- **Building "C" (Children's Wing)-** Is complete and has been in use since the beginning of the school year, September 9<sup>th</sup>.

- **Building “A” (Church Offices)**- Is complete and has been in use since June 22<sup>nd</sup>.
- **Phase II of the project, the Narthex Renovation (Building “D”)** is ongoing and scheduled to be completed in December 2020.
- **Remodeling of the Old Office Complex**- Planning and Preparation is ongoing. Timing- TBD

## 2. CONSTRUCTION UPDATE & PROCEDURES

Messrs. R. Pinson, M. McGuffin & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date and projected milestones.

### In Summary:

- Overall, the project remains on schedule. There have been twenty-four weather delay days and no construction delay days.
- As discussed in previous minutes, charges for one item associated with **FROC #5, (PCO#38/ RFP#20)** *Remodel Bathrooms and Modify Music Room* has been approved by the Team and was applied to the *Owner’s Contingency Fund*.
- **PCO#40/ RFP#22** *Sound Panels in New Narthex* was reviewed by the Team and approved during the post meeting walkthrough (See discussion below). Charges for this will be applied to the *Owner’s Contingency Fund*.
- **PCO#45/ RFP#23**, *Wainscotting* (Sanctuary) is pending further discussion.
- There are no open RFIs (Requests for Information).

**NOTE 1:** All projected project dates are based on the best available information at the time. The dates may be affected by a variety of factors such as: Weather, Availability of Materials, Equipment & Labor, Completion of Precedent Tasks, etc.

- **BUILDING “D” (NARTHEX REMODEL)/ PLAYS LAB**

- **Roofing**- 98% Complete. Estimated Completion: November 2020.
- **Overhead MEP**- 99% Complete. Estimated Completion: November 2020
- **Aluminum Framing**- 95% Complete. Estimated Completion: November 2020
- **Tape/ Bed/ Texture/ Paint Interior Walls**- Complete.
- **Millwork**- 95% Complete. Estimated Completion: November 2020
- **Painting**- Has begun. Estimated Completion: November 2020
- **Exterior Glass**- Installation has begun: Estimated Completion: November 2020
- **Ceiling Installation**- Has begun: Estimated Completion: November 2020
- **Flooring (Bathroom)**- Has begun: Estimated Completion: November 2020
  
- The Fire Protection Installation for the ***Classrooms and Music Room*** outside of the ***Sanctuary*** has begun.
- The Fire Protection plan for the ***Sanctuary*** is being completed. The contractor, ***Automatic Fire Protection*** is in the revised design stage of the project. The current design includes the recommendations from the Team to address some unexpected on-site issues that were discovered in the preliminary design phase.
- The designs are currently being reviewed by the MEP Engineer (*Mr. Paul Wilkerson P.E.*).
- Timing of the installation **TBD**.

- **SITE WORK & UTILITIES**

- Landscaping for the Campus has begun.
- New plants, which are part of the plan, will require manual watering for a time until properly rooted. Since there is no in-ground watering system on the Campus, a manual watering schedule is being created.
- The finish work for the area between the ***Narthex and Chapel Hall*** has begun. The small retaining wall in front of ***Chapel Hall*** has been installed.
- Concrete Forming for other things such as new sidewalks/ walkways in this area has begun.
- A fencing plan is being developed for the north end of the Campus. This will include a chain link type fence to separate our property from the adjacent property and a privacy type fence to enclose the Pallets used for the Pumpkin Patch (location **TBD**).

- **REMODEL OF OLD OFFICE COMPLEX.**

- As mentioned above under Construction Updates, the plan to *Remodel the Bathrooms in front of the Sanctuary (PCO#38/ RFP#20)* has been voted on and approved.
- This project will make these bathrooms ADA compliant, which was determined to be a requirement for the congregation.
- Schedule **TBD**.

### **3. ARCHITECTS REPORT, (KFW ARCHITECTS)**

Mr. C. Kinney (*Architect*) has continued the discussion from previous meetings on adding additional *Sound Panels* in a portion of the **New Narthex**. He supplied some design proposals for sound attenuation (materials/colors etc.). This discussion was also continued during the on-site walkthrough of this area after the meeting, where they were approved.

### **4. COLUMBARIUM**

- Work has begun on the construction of the circular concrete base of the *Columbarium* (circular pad for the niche panels) and the walkway from the sidewalk between the existing *Nursery* and the **New Office Building (Building "A")**.

### **5. QUESTIONS/ CONCERNS**

No significant Questions or Concerns were raised.

### **6. TIMING AND UPCOMING EVENTS**

- As listed above.
- The next Team Meeting: **Monday, 11/02/20 @ 4PM**

The Meeting was adjourned at 4:30 PM with a prayer.

7. WORK SITE TOUR

After the meeting, Mr. S. Van Hoozer conducted a walk-through of the job site with the Team and representatives from ***KFW Architects*** and ***Lee Lewis LLC***. As mentioned above, time was spent on-site in the ***New Narthex*** reviewing the proposed ***Sound Panels***. The Team then voted for the approval of this project.

Prepared by Patrick Moreland (11/01/20)