

MINUTES: SVUMC BUILDING COMMITTEE MEETING 10/05/2020

A meeting of the SVUMC Building Committee was conducted on 10/05/2020 @ 4:00PM @ Chapel Hall SVUMC

In attendance were-

Committee Members: (*Indicates Present)

Ms. Yvonne Bell (*)

Mr. David Lupton (*)

Ms. Tracy McIver (*)

Mr. Mike Meyer (*)

Mr. Pat Moreland (*)

Ms. Gena Peel (*)

Mr. Rick Stinnett ()

Mr. Steve Van Hoozer (*) (Chairman)

Mr. David White (*)

Mr. Stan Whites (Pastor) (*)

Guests:

(*) Mr. R. Pinson: *Lee Lewis Inc*

(*) Mr. R. Ripple: *Lee Lewis Inc*

() Mr. M. McGuffin: *Lee Lewis Inc*

(*) Mr. Craig Kinney: *KFW Architect*

Meeting Notes:

The meeting was opened at 4:00 PM with a Prayer by Mr. Stan Whites (Pastor).

NOTE 1: This was only the tenth Team Meeting conducted since 3/09/20 due to Covid-19 concerns. Due to the pace of the project, bi-weekly meetings have been reinstated.

NOTE 2: Precautions like maintaining social distancing & PPE were used during the meeting, subsequent walkthrough.

1. PROJECT SCHEDULE

The macro project schedule remains generally the same and is as follows:

- **Building “C” (Children’s Wing)**- Is complete and has been in use since the beginning of the school year, September 9th.

- **Building “A” (Church Offices)**- Is complete and has been in use since June 22nd.
- **Phase II of the project, the Narthex Renovation (Building “D”)** is ongoing and scheduled to be completed in December 2020.
- **Remodeling of the Old Office Complex**- Planning and Preparation is ongoing. Timing- TBD

2. CONSTRUCTION UPDATE & PROCEDURES

Messrs. R. Pinson & R. Ripple (*Lee Lewis Construction Inc*) provided an update to the Team on the progress of the Project to date and projected milestones.

In Summary:

- Overall, the project remains on schedule. There have been twenty-four weather delay days and no construction delay days.
- PCO (PCO#38/ RFP#20) *Remodel Bathrooms and Modify Music Room Wall*, was reviewed at the last Team meeting but was not approved, pending further review. After further discussions, Mr. D. Lupton made a motion (seconded by Ms. Y. Bell) to approve the charges to the *Owner’s Contingency Fund* for this project. The motion was approved by all Team members present.
- There are no open RFIs (Requests for Information).

NOTE 1: All projected project dates are based on the best available information at the time. The dates may be affected by a variety of factors such as: Weather, Availability of Materials, Equipment & Labor, Completion of Precedent Tasks, etc.

- **BUILDING “D” (NARTHEX REMODEL)/ PLAYSLAB**
 - **Roofing-** 98% Complete. Estimated Completion: October 2020.
 - **Overhead MEP-** 98% Complete. Estimated Completion: October 2020
 - **Interior Framing-** Complete.

- **In Wall MEP:** Complete.
- **Spray Insulation:** Complete.
- **Gypsum Board:** Complete.
- **Aluminum Framing-** 95% Complete. Estimated Completion: October 2020
- **Tape/ Bed/ Texture/ Paint Interior Walls-** 20% Complete. Estimated Completion: October 2020.

- The Fire Protection Plan for Sanctuary is being completed. The contractor, ***Automatic Fire Protection*** is in the revised design stage of the project. The current design includes the recommendations from the Team to address some unexpected on-site issues that were discovered in the preliminary design phase.
- The designs are currently being reviewed by the MEP Engineer (*Mr. Paul Wilkerson P.E.*).
- Timing of the installation **TBD.**

- **SITE WORK & UTILITIES**
 - As discussed in previous minutes, plans are being considered to enhance the landscaping in different parts of the campus to bring it up to the landscaping standards of the new construction. During the weeks between meetings, there has been extensive on-line discussions about the proposed plans developed by ***“Farmer’s Daughter”*** (the landscaping contractor). One plan proposed utilizing crushed stone and the other plan proposed utilizing manufactured turf. During the Work Site tour, the Team studied the area that will be upgraded and evaluated the proposals. For a variety of reasons, the plan utilizing the manufactured turf was selected and approved via a vote.
 - Utilities are being connected to the Narthex.
 - A fencing plan is being developed for the north end of the Campus. This will include a chain link type fence to separate our property from the adjacent property and a privacy type fence to enclose the Pallets used for the Pumpkin Patch (location TBD).

- **REMODEL OF OLD OFFICE COMPLEX.**

- As mentioned above under Construction Updates, the plan *to remodel the bathrooms* in front of the Sanctuary was voted on and approved.
- This project will make these bathrooms ADA compliant, which was determined to be a requirement for the congregation.

3. ARCHITECTS REPORT, (KFW ARCHITECTS)

Mr. C. Kinney (*Architect*) reported that the representative for the Narthex carpet supplier would be in town for meetings with him in the upcoming weeks. He proposed moving these meetings to SVUMC so that representatives from the Team could meet directly with him. This will allow the Team members to better evaluate the options for the Narthex carpet.

4. COLUMBARIUM

- Coordination is ongoing for the construction of the circular concrete base of the Columbarium (circular pad for the niche panels).
- Work is scheduled to begin the week of 10/11/20.

5. QUESTIONS/ CONCERNS

No significant Questions or Concerns were raised.

6. TIMING AND UPCOMING EVENTS

- As listed above.
- The next Team Meeting: **Monday, 10/19/20 @ 4PM**

The Meeting was adjourned at 4:50 PM with a prayer.

7. WORK SITE TOUR

After the meeting, Mr. S. Van Hoozer conducted a walk-through of the job site with the Team and representatives from ***KFW Architects*** and ***Lee Lewis LLC***.

The Sanctuary Fire protection plan was reviewed again in detail.

The landscaping in front of the Narthex was reviewed and the proposal from ***Farmer's Daughter*** utilizing manufactured turf was approved.

Prepared by Patrick Moreland (10/18/20)